

SETT VALLEY MEDICAL CENTRE
PATIENT PARTICIPATION GROUP
Meeting at New Mills Volunteer Centre Wednesday 26th January 2016

Present: Dr Douglas (GP partner), Josie Longson, Ian Mason, Godfrey Hutchins, Alison Worthington, Nicola Fryers, Denise Hall, Judith Bailey.

1. **Apologies :** Pam Cohen, Graham Boardman, Maria Gouldthorpe, Dawn Rees, Andrew Pollitt (Practice Manager).
2. The Meeting started with The AGM for election of offices, Ian was voted as Chair, Nicola Fryers as Secretary, Pam will be sent a letter of thanks as retiring chair, and Ian was congratulated and welcomed.
3. **Minutes of Previous Meeting:** The date was incorrect from September to November, also stated Town Hall which this meeting was held at the New Mills Volunteer Centre. Terms of reference were agreed after discussion. Final copy to be circulated and approved as soon as possible. Patient Record document draft was circulated and amendments agreed. Final copy to go to Dr Douglas, copies then to be available at the surgery.
4. **Reports: Doctors' Report/Practice Manager's Report:** Dr Douglas explained how busy the surgery had been 100 patients on Triage on one day, and also the hospital due to junior doctors striking, the appointments have been full for a week, staff shortages. CQC will be visiting the surgery by September this year. The Matron's Role is under review to make it better to define the service. The practice is under budget on prescribing which is cost effective. The next PPG Meeting to be put up on the Jayex Board and prescriptions to advertise.
5. **AOB:** The Group will be supporting the Macmillan coffee morning in September and the Flu clinic in October and also Ian is discussing with the wife's group in New Mills a joint meeting with Dr Douglas speaking about diabetes.

Close 7.30 pm

Next Meeting Wednesday 6th April 5.45-6.00 pm at New Mills Volunteer Centre