

**SETT VALLEY MEDICAL CENTRE  
PATIENT PARTICIPATION GROUP  
Meeting at New Mills Volunteer Centre Wednesday 25<sup>th</sup> March 2015 6pm**

**Present** :Pam Cohen (Chair), Andrew Pollitt (Practice Manager), Nicola Fryers (PPG secretary ), Dr MR Blackburn (Partner), Godfrey Hutchins , Josie Longson, Alison Worthington , Ian Mason (Vice Chair), Denise Hall, Pamela Dean , Hilary Donbovand, Fiona Roscoe(Advanced Nurse Practitioner) and Lance Dowson .

**1 Apologies:** Tina Nickisson, Lynne Rangeley, Nigel Brockett, Maria Gouldthorpe and Lynne Woodward.

**2 Minutes** of previous meeting were read and agreed.

**3 Introduction** from the Chair –Pam thanked Ian for the last 5 years as retiring chair with also a deep vote of thanks from the group; Ian is still representing the group in other NHS groups and is highly involved with social care act.

**4 Future Meetings**

Pam would like the meeting to be kept to time and to find solutions to problems, with answers to questions, suggested times will be given to agenda items but are not fixed. An action sheet will be attached to the front of minutes so that members can see at a glance any action they have agreed to take.

**Pam**

Pam and Nicola will meet before each meeting to set the agenda. This will be sent out two weeks before the meeting. If anybody has items for the agenda or issues they wish to have discussed, they can contact Pam in advance.

**Pam & Nicola**

Purpose of future meetings – Pam and Hilary have been unable to meet to sort the PPG terms of reference, Hilary suggests that Godfrey could also help. They will meet before the next PPG.

**Hilary, Godfrey & Pam**

A number of suggestions were made about frequency of meetings and the use of sub groups and meetings without Sett valley Surgery staff. Following a wide ranging discussion it was agreed that the frequency of groups will remain at quarterly and that we will continue to meet together with surgery staff.

Pam suggested that the format of meetings will hopefully cut down on business and allow more time for discussion.

Having agreed to stick with quarterly meetings a discussion took place regarding the time of meetings. It was felt that the current time prevents working people and parents from getting involved. However 7pm was felt to be too late. It was agreed to hold the next meeting at 6.30pm to see if it helps. The current venue was agreed to be suitable.

**Nicola**

A number of subjects for discussion at meetings were put forward. Mental Health services were agreed to be an important one. Dr Blackburn and Fiona Roscoe gave overview of what and how, mental health services are provided to Sett Valley patients. Fiona visits Watford house and Goyt valley house patients; she has links with elderly care mental health professionals and services for dementia patients. Patients attending for on the day urgent appointments are assessed by the Nurse Practitioners.

Patients attending the Urgent Care Clinic opposite the surgery are assessed and dealt with there; the staff can get access to care Plans which are in place for those patients.

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**Reports**

Doctors Report: Dr Blackburn briefly explained the current book on the day system. It was noted that some appointments can be booked in advance. Pam and Nicola had drafted a new questionnaire about the booking system which had been printed and put in the surgery and pharmacies. However as Dr Blackburn explained that the system is likely to change again soon it was decided that there was no point in distributing the questionnaire further. It was agreed that it would be worth capturing the information and statistics from those that had been completed. Ian also asked if we could get statistics for increased use of the Urgent Care Clinic.

**Pam**

**Andrew**

Practice Managers Report: Andrew mentioned that the surgery is running the NHS 'Friends and family Test'. Ian asked Andrew about the TV screen for patients to provide feedback on, as a new contract would require the surgery to pay £750. Andrew confirmed that the contract will be cancelled and the screen sent back. Andrew also thanked Ian for his work as the chair of the Patient Participation group. Andrew apologised for the recent closures at Hayfield, it was noted that since Dr Royle retired, a couple of sessions had been lost. After Easter, Dr Ward will take up a session at Hayfield on Monday mornings.

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**AOB:**

- Lance noted that the PPG notice board was not up to date, Nicola will check this.
- Ian mentioned the 21<sup>st</sup> century meeting, 5 members from Sett Valley attended; the community hub involves the 8 practices in the area and the work is ongoing.
- Godfrey expressed his concern about NHS Privatisation and asked that we discuss this.
- Barbara Cannon to be contacted from the Derbyshire carers association to see if she would like to attend the next meeting

**Nicola**

**Pam &  
Nicola**

**Nicola**

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**Date of next meeting Wednesday 24<sup>th</sup> June 6.30 pm**

Close 7.34 pm